

CITY OF BOULDER
CONSTRUCTION PROJECT COST RECONCILIATION RETURN

Please complete all highlighted cells

I.

(General Contractor Name)	(Project Address & Description)

1 **Permit Number(s):**

Please submit this form along with a copy of the final AIA document or other final construction invoice(s) that reflect the final price of the completed project. In order to avoid penalty and interest charges, this reconciliation must be submitted to the City of Boulder, along with any tax due, within 90 days of the final Certificate of Occupancy (CO) or Letter of Completion (LOC).

II. Calculation of use tax due or to be refunded:

Description	Amount	
1 Original Contract Price		
2 Total Change Orders		
3 Total Completed Contract Price (Add lines 1+2)		
4 50% of line 3 or total actual cost of construction materials/rentals (See reverse side for specific instructions)		
5 Use Tax Due (Multiply line 4 by 4.06%) Note: Line 5 includes 3.41% City & 0.65% Boulder County taxes		
6 City use tax paid on permit(s) (3.41%)		Sum of all permits
7 County use tax paid on permit(s) (0.65%).		
8 Boulder City/County tax paid to vendors (must attach invoice copies)		
9 SUM of all taxes paid on permit(s) and to vendors		
10 If line 5 is greater than line 9, enter difference here (This is additional use tax owed)		
11 If line 5 is less than line 6, enter difference here (This is refund amount)		
12 Final CO or LOC date (mm/dd/yy):		
13 Due date of this reconciliation (90 days after line 12):		
14 Date this form and payment submitted to City (mm/dd/yy):		
15 If filed and paid more than 90 days after line 12, add interest of 1.0% per month (Line 10 x No. of months late x 1.0%)		
16 If filed and paid more than 90 days after line 12, add penalty of 10% (Line 10 x 10%)		
17 TOTAL DUE (Sum of lines 10, 15 & 16)		

III. Under penalty of perjury, I declare that I have examined this Construction Project Reconciliation Return and it is true and correct to the best of my knowledge and belief.

(Signature)		(Date)
(Printed Name)	(Title)	(Phone No.)
(E-mail Address)		

If you would like to be informed of the status of this reconciliation, please include e-mail address here. If the city chooses to review the reconciliation, you will be notified. Otherwise, this project reconciliation will be automatically closed 270 days after the project completion date.